

**Board of Commissioners Minutes
December 18, 2017 Public Session**

Present: T. Pellegrino, G. Keller, J. Comer, Superintendent R. Miner, Business Manager J. Lavoie

Excused: L. Woods, J. Balcom

Financial and Human Resources Review - November 2017

M. Holton noted that the District is ahead of the budget on revenues and below on expenditures. The Delegation of Payroll Approval Process which the Board of Commissioners approved at the last meeting is in place for the weekly payroll. The payroll will still come to the Board on a monthly basis for review and approval. J. Lavoie or M. Holton will process the weekly payroll. R. Miner and J. Lavoie or M. Holton (whoever did not process) will sign off on the payroll, and L. Christensen will also approve via email weekly.

Non-Public

A motion was made by J. Comer and seconded by T. Pellegrino to go into non-public session per RSA 91-A: II(a) "...dismissal, promotion, or compensation of any public employee...", RSA 91-A:3 II(d) "...Acquisition, sale or lease of property" and RSA 91-A:3 II (e) "...pending claims or litigation...". The motion passed 3-0-0 on a roll call vote.

After the non-public session

A motion was made by J. Comer and seconded by G. Keller to seal the minutes of the non-public session of December 18, 2017. The motion passed 3-0-0 on a roll call vote.

1. Board of Commissioners to review minutes from the November 20, 2017 Public and Non-Public Sessions.

A motion was made by G. Keller and seconded by J. Comer to approve the Public and Non-Public minutes from November 20, 2017. There was some

question regarding a vote taken at the meeting. J. Lavoie noted that she would review the tapes and determine the vote on the motion on page 4. No vote was taken on this motion at this time.

2. Board of Commissioners to discuss PFOA Investigation regarding:

- **Update on MVD customer survey regarding treatment options**
- **Update on live streaming meetings**
- **Back River Road discussion**

MVD survey - J. Comer suggested that the full Board be present for this discussion.

Update on live-streaming Board meetings - J. Lavoie noted that the company with whom she has been communicating will live stream and archive the Board's meetings at the cost of \$75.00 per month. G. Keller noted that this would be better than changing the time or venue. L. Christensen noted that if the Board does not care about being live streamed the town will tape and play the meetings at no cost. The town's videographer will come to the MVD meetings. R. Miner noted that the meetings will be available to people who go the MVD website with a link. He noted that a dry run will be done at the next meeting of the Board.

Back River Road - R. Miner noted that he received an email from Chad Kortz from CT Male. He was inquiring about getting water to two Merrimack residents on Back River Road. Both are north of the power lines and require a main line extension. Pennichuck won't be extending water main south down to the properties until next spring. He asked if we would consider a franchise swap with these two properties to make it more cost effective. R. Miner originally believed a franchise swap would need to go before the voters at the Annual Meeting. After consultation with Attorney Greg Michael he noted that an agreement could be drafted and a swap would not be necessary. He noted that Attorney G. Michael will draft a letter and bring it to the Board at a later date.

3. Board of Commissioners to discuss the DPW proposed change to Chapter 81 of the Town Ordinance which currently states MVD pays the first \$1000 for the relocation of water mains for Town projects.

R. Miner noted that there will be a Public Hearing on December 21, 2017. The MVD currently pays the first \$1000, then the town pays the remainder. The proposal is that the MVD pay \$15,000 on capital projects and \$7,500 on other projects. He noted that he thinks this is doable. T. Pellegrino questioned why this change was proposed. R. Miner noted that the town is revisiting its ordinances.

4. Board of Commissioners to discuss authorization for MVD to obtain a credit card for purchases.

This issue was discussed in non-public session. The motion and vote needs to be done in public session.

A motion was made by J. Comer and seconded by G. Keller to obtain a TD Bank Credit Card as discussed in Non-Public Session. This card will be held by the Finance Manager for MVD purposes only. The motion passed 3-0-0.

5. Old Business

There was no old business at this time.

6. New Business

Don Provencher - D. Provencher came before the Board to introduce himself as someone interested in a seat on the Board.

7. Superintendent's Report

There was no Superintendent's Report at this time.

8. Questions from the Public

Steve Miller, Belmont Drive questioned why the meeting should be live streamed at the cost of \$75 per month and not just recorded at no cost to the District. He noted that the School District has allocated \$128,500 per the Superintendent to make sure that the water coming into the schools is filtered. This money will not be spent unless it needs to be spent. He suggested that the District make an early decision regarding SGPP negotiations and that the District make a big deal of the contract with SGPP when the negotiations are complete. He suggested that the District hold a press conference to let everyone know that a negotiated contract with SGPP has been finalized when this is done.

Kathy Stack, Knollwood Dr, noted continued concern about the water. She questioned whether there has been any movement in the negotiations with SGPP. J. Comer noted that progress has been made and that the negotiations are currently in the attorneys' hands. K. Stack noted that SGPP is responsible per NHDES. She noted her wish that this would be resolved quickly.

9. Questions from the Press

There were no questions from the press at this time.

Adjourn

A motion was made by J. Comer and seconded by G. Keller to adjourn at 5:45 PM. The motion passed 3-0-0.

Respectfully submitted,
Rita Pointon, Recording Secretary