

FINANCIAL REVIEW – May 2019

A. Analysis of Revenue and Expenditures Report

Michele Holton, Finance/H.R. Director, informed the Commission that being through May, the year is 91.67% complete and this is our reference point to the budget. Total revenues are at 91% and expenses are at 80.9%. Director Holton noted that she did include the entries for the Encumbered Funds in the May financials. This included the \$26,500 (account 90900) that was approved by the board from prior year budgets and will not come out of the budget for fiscal year 2019. There is still roughly \$16,600 that will likely carry over for another encumbrance, along with anything else from this year into FY2020. Director Holton noted that she posted an Inventory adjustment, reducing inventory on the balance sheet by almost \$30,000 and reallocating to R & M Meters (account 70450) at \$23,800 & the remaining to various R&M expense accounts. Elements Inventory Reports are being worked. Commissioner W. von Schoen questioned the total Inventory. Director Holton answered that it had been at \$154,000 and is now roughly \$124,000. Commissioner W. von Schoen asked if this included chemicals. Director Holton answered that it does not, inventory includes items such as hardware, meters, and hydrant parts.

Director Holton informed the commission that revenue is projected to hover right around the budget number. This includes regular revenues, such as water usage, meters & hydrants charges. There are other revenues for building projects that timing on the contractors' part will impact which fiscal year they are recorded. Director Holton indicated that expenses will be coming in under budget.

Chairman D. Provencher questioned 40408 (Service Charge- New Mains), to which Director Holton noted that \$19,500 was Orchard Drive and \$36,000 was the Saint Gobain main extension. Director Holton noted that the system development is in line with expectations, though there are several large projects getting underway soon that may be paid by the end of the fiscal year.

B. Bank Account Summary Review

Director Holton informed the commission that this would be reviewed under section 1 of the regular session agenda during review of the investment policy.

C. Encumbered Funds Review

Director Holton reviewed Encumbered Funds in section A, Analysis of Revenue and Expenditures Report, of the Financial Review.

REGULAR SESSION

- 1. Board of Commissioners to conduct annual review of the MVD investment policy and discuss options with Finance Director, Michele Holton.**

Director Holton informed the commission that she has spoken with TD Bank regarding different account options to gain higher rates. It was determined that utilizing TD Bank would require a lot of administrative work, as far as structuring & laddering when the investments would come up for rollover. Cash flow needs would have to constantly be determined for both short & longer term in order to put funds into locked terms, such as CDs, to gain the desired higher rates. Director Holton noted that given the effort required, coupled with the rates, compared to the rates the New Hampshire Public Deposit Pool (NHPDIP) is returning, it makes more sense to use NHPDIP. This would involve moving funds that are not a part of day to day cash flow to NHPDIP. NHPDIP is approved by the State of New Hampshire for municipal investment (RSA 383:22), has a strong structure with a broad advisory committee and are very conservative with their investing. NHPDIP allows for complete liquidity, so this simplifies meeting cash flow needs as plans change as projects move along. A transfer can be done within two days if needed. NHPDIP is not FDIC insured, does not carry insurance of any type and discloses that there is risk of loss of principal. Director Holton also noted that she Director Holton stated that discussion with TD Bank will continue to determine the best course of action with the funds that will remain there. Commissioner K. Ayers asked what the rate comparison of NHPDIP is versus TD Bank. Director Holton replied that most recently NHPDIP was reporting 2.3% whereas TD Bank is a calculation consisting of varying fees and interest rates. Commissioner W. von Schoen questioned which entities had access to NHPDIP and whether it could be depleted. Director Holton responded that our accounts are separate and only the District Treasurer can withdraw funds. She also noted NHPDIP was developed by the state and is run by a combination of officers from differing cities, towns, and banking commissions, and have strict guidelines as to what investments can and cannot be made. Director Holton reminded the commission that the investments of NHPDIP are conservative. Director Holton provided the Commissioners with a packet providing further details about the NHPDIP, including their focus on preserving principal, providing liquidity and maintaining a stable Net Asset Value of \$1.00 (similar to money market funds). NHPDIP has almost 1,700 active accounts and \$240M invested. Director Holton also noted that over half a dozen members of the NH Government Finance Officers Association (NHGFOA) advised her that they have used NHPDIP for 1-3 decades with no issues, better returns than their banks, ease of use and excellent customer service. She reviewed the current Investment Policy with the Commissioners which indicates “District Treasury Funds are pooled into one investment fund for investment purposes for efficiency, management and maximum investment opportunity...in the public deposit investment pool established pursuant to RSA 383:22” and recommended that the policy remain the same at this time.

MOTION BY COMMISSIONER W. VON SCHOEN TO RE-ACCEPT THE MVD INVESTMENT POLICY – 04-04-B AS STATED BY RSA 41:29 IV FOR THE FISCAL YEAR BEGINNING JULY 1, 2019

MOTION SECONDED BY COMMISSIONER J. COMER

MOTION CARRIED 5-0-0

2. Board of Commissioners to hear updates from Keith Pratt and Mike Metcalf of Underwood Engineers regarding Capital Projects.

Mike Metcalf, starting with review of wells 4&5, informed the commission that Underwood Engineers advertised for bids on May 23, 2019, a pre-bid meeting took place on June 11, 2019, with over 6 contractors present. At the pre-bid meeting, Underwood was informed of multiple jobs

opening for bids on the same day, and the decision to push back the bid date to June 27, 2019, was made.

M. Metcalf noted that a few things needed to be squared away, such as a driveway permit, for the town engineer. Chairman D. Provencher questioned the status of the building permit, to which M. Metcalf informed the commission that it was slightly problematic. A set of plans was requested, despite being submitted with the form. Plans were resubmitted and Underwood is awaiting comments. Commissioner W. von Schoen noted that there were recent staffing changes within the permit office. Chairman D. Provencher questioned the possibility of this being a hold up. M. Metcalf answered that he does not see this being a major hold up and noted that sitework can be started. Keith Pratt informed the commission that permits should be in place before awarding contracts, which allows for 3-4 more weeks.

M. Metcalf informed the commission that a letter came in regarding the wastewater. There were roughly 8 issues. It was noted that sewer pipes under 6 feet of cover are required to be insulated. Insulation was not approved for the entire length of pipe, and it was noted that fill needed to be added accordingly. It was also noted that the slope of the pipe should be 0.005 not 0.004, despite 0.004 being the minimum for the state. It was noted that this is being worked.

M. Metcalf noted that Underwood had spoken with the Department of Environmental Services (DES) regarding where to put the backwash. Underwood was informed, verbally, the backwash can be put through the infiltration basin. M. Metcalf informed the commission that the current plan is to use the infiltration basin, but there is the option to use the sewer.

Commissioner W. von Schoen asked if anything that could be holding things up will be worked on with Superintendent R. Miner. M. Metcalf replied that this was not the case yet but noted it as the purpose of bringing these topics to light.

M. Metcalf presented Engineering Services Request (ESR) #46 to the commissioners. This ESR is a request for funds for the engineering construction phase of the contract for wells 4&5. Chairman D. Provencher noted that task 6 of the ESR shows a full time (45 hours per week) Resident Project Representative (RPR) for 48 weeks. He asked if this is typical, and if it was done at wells 7&8 as well, to which K. Pratt answered yes. K. Pratt noted that the RPR enforces the contract and keeps records / creates daily field reports, amongst other things. Essentially the RPR enforces the contract, working for MVD, not the contractor.

Commissioner W. von Schoen noted that he had not seen a project plan and asked if there were quality gates that would be reported on. K. Pratt responded that yes, the contractor will have their quality control plan and Underwood would provide quality assurance. There is a checklist to be followed. K. Pratt noted that because there are structural and concrete, there are specialty inspections required under new code.

K. Pratt informed the commission that start up services include assistance and part time resident observation, and that MVD will receive an Operations and Maintenance Manual.

K. Pratt also noted that concurrent projects will allow for efficiency around back to back meetings. Chairman D. Provencher asked if the 45 hours allocated to the RPR would be between the

concurrent sites. K. Pratt answered that no, each site will have their own RPR to guarantee a certain level of service.

Chairman D. Provencher noted that he did check the Saint Gobain agreement for construction administration and it is listed at \$528,000, compared to this proposal at \$519,700.

Commissioner W. von Schoen noted that he did not see any warranty language and questioned the warranty that comes with this. K. Pratt noted that Underwood warrants the design with their stamp, but the work is under warranty by the contractors.

Chairman D. Provencher questioned Task 10 in the budget cost (Testing and QA/QC) of \$20,000. K. Pratt noted that this allows for any type of sampling wanted/needed. This is an allowance item, and it's possible that not all of it will be used.

Commissioner W. von Schoen noted past discussion of having a third-party reviewer. M. Metcalf informed the commission that it was his belief that was moving forward with wells 2, 3, 7 & 8. Commissioner W. von Schoen asked if it was possible to backtrack and use this service for wells 4&5. Underwood noted that it is possible but any resulting changes to the plans as a consequence of a third-party review would require a change order. Commissioner J. Comer informed the commission that he does not see it as necessary to backtrack. Commissioner W. von Schoen noted that it was not a question of quality engineering, but the ability to provide transparency. Metcalf said that they could approach Jim Malley from The University of New Hampshire (UNH) to see his availability as well as a time frame. It was noted that this would cost roughly five to ten thousand dollars. Chairman D. Provencher questioned if Jim Malley would be working on his own behalf or through UNH. K. Pratt answered that this would be through UNH and would come on UNH letterhead.

It was noted by K. Pratt that this may not be needed for wells 4 & 5 due to the framework being previously laid out by the Saint Gobain agreement.

MOTION BY COMMISSIONER W. VON SCHOEN TO PROCEED WITH ESR 46
MOTION SECONDED BY COMMISSIONER J. COMER
MOTION CARRIED 5-0-0

Moving on to wells 2&3, M. Metcalf informed the commission that several site walks have been completed and well 3 has emerged as the preferred site for a new water treatment plant (WTP) to treat wells 2 & 3. A draft site plan has been drawn up using the contours off the New Hampshire Granite. This is a conceptual plan and will be sent to MVD soon. Chairman D. Provencher questioned future plans for office space and parking, and if this would be supported in the site plan. M. Metcalf noted that that was the conceptual idea.

M. Metcalf informed the commission that the preferred route would be the cross-country route to get from well 2 to the old well 1 at the MVD maintenance garage, then head out to Continental Boulevard. There's the option of using an existing 12-inch main and eliminate the cost for a new pipe. Tom (from Underwood Engineers) will run the hydraulic analysis of the water system to make best recommendations. Commissioner T. Pellegrino asked when this would take place. M. Metcalf answered that modeling would take place in the coming week. Chairman D. Provencher

questioned if the worst condition would be wells 4 & 5 offline and servicing the entire town from the south going north. M. Metcalf answered that this was correct. M. Metcalf informed the commission that the iron and manganese treatment pilot test at well 3 is due to start July 8, 2019 and should last roughly ten days. M. Metcalf noted that he believes everything at well 3 is all set to accommodate the pilot. It was noted that Underwood has met with iron and manganese vendors as far as what they would recommend. Wells 7 & 8 have vertical iron and manganese filters, however the size of this is large enough that some manufacturers are recommending using horizontal filters.

The commissioners would prefer standardization across the board. Business Manager J. Lavoie asked if there was any benefit to horizontal. M. Metcalf answered that the benefit was less space. Superintendent R. Miner asked if both the vertical and horizontal filters backwashed the same, to which M. Metcalf responded that they do. Commissioner W. von Schoen asked which filter was easier to replace. M. Metcalf was not aware of one being easier than the other.

Regarding wells 7 & 8, M. Metcalf noted the water samples for the Rapid Small Scale Column Testing (RSSCT) have been collected and those shipped on Friday, June 14, 2019. This was delayed due to the cleaning of well 8. This sample was for water treated through the Greensand filters.

M. Metcalf noted that a preliminary layout of the proposed PFAS treatment system at wells 7 & 8 is in progress and should be available soon. It was noted that everything is on track in accordance to the schedule.

K. Pratt informed the commission of a good meeting with the Drinking Water and Groundwater Trust Fund (DWGTF). Due to this project having been submitted under a special projects application, a subcommittee has been created. The first meeting with the subcommittee will likely be after June 28, 2019.

K. Pratt noted that the next task regarding funding is the need to put in an SRF application. All SRF pre apps were due prior to this week, but all PFAS related issues were delayed due to pending regulation changes. Pre apps will be put together for wells 2, 3, 7 & 8 for a July 12, 2019, submission.

It was noted that it is unknown whether or not the DWGTF subcommittee meetings are public. However, Chairman D. Provencher indicated that several Merrimack State Representatives had confirmed that all DWGTF meetings are open to the public.

3. Board of Commissioners to discuss Zeolite piloting at Well #3 with Lou Niles of Niles International.

Lou Niles, of Niles International presented the commissioners with a sample of the material to be used in the proposed Zeolite pilot. This material is a form of volcanic glass that is hyper porous at the molecular level.

L. Niles informed the commission that preliminary evaluations of the removal of iron and manganese at well 3 have already taken place. Both instances resulted in non-detection.

L. Niles is proposing the installation of two Hydra-cubes for use during a 20-day pilot to remove the iron and manganese. This system will also go after the lead, and the copper, as well as knocking down the sodium level. Commissioner W. von Schoen asked if this process will also demineralize the water. L. Niles informed the commission that this process would demineralize the water and reduce the hardness significantly. Chairman D. Provencher questioned if this media backwashes. L. Niles noted that it does not backwash, it is an ionic exchange, and everything happens internally. Commissioner W. von Schoen questioned if this was considered electronegativity. L. Niles answered that yes, in this form the media has a negative 4 electrical charge, meaning it will be attracted to anything with a positive 3 and higher charge. L. Niles informed the commission that the media destroys the ring aperture that creates the molecule. The media is not temperature dependent. Geoff Daly of Niles International, informed the commission that the media is not biodegradable because it is a mineral, and will not break apart.

Commissioner W. von Schoen asked if the chemical properties of the material can be shared in writing. L. Niles informed the commission that the media is primarily a silicon dioxide type material with an aluminum component that gives it the naturally negative electrical charge.

Chairman D. Provencher asked how frequently samples would be collected during the pilot. L. Niles answered that it would be coordinated into the regular testing schedule, rather than duplicating efforts. Chairman D. Provencher confirmed the presented agreement to be that Niles International would set this up, and MVD's obligation would be to cover the cost of lab testing. L. Niles confirmed this to be accurate. Testing would take place roughly once a month at 90-120 days (weather permitting).

L. Niles informed the commission that Niles International would be looking for a ¾" copper lines tapped off the main line from well 3. Commissioner W. von Schoen asked if a filter of any kind would be needed. L. Niles answered that it was not necessary, but the media would require a 24-hour wash period. G. Daly noted that no chemicals would be needed.

Chairman D. Provencher questioned the comparison to Greensand filters, to which L. Niles answered that much less of this media would be needed.

Regarding the pilot, L. Niles informed the commission that they may come back and ask for a second phase at a force-fed higher volume and pressure. This would attempt to create a breakout to discover exactly how many gallons of water can be put through the media.

Once approval to move forward is granted, a formal outline will be provided.

L. Niles informed the commission that he would cover the upcharge for GENx testing. He also noted that at the end of the pilot, should everything work out successfully, Niles International will provide recharges at no cost for 10 years.

MOTION BY COMMISSIONER W. VON SCHOEN TO PROCEED WITH THE TEST AS PROPOSED, CAPPED AT \$5,000 TO BE PAID FROM THE OPERATING BUDGET
MOTION SECONDED BY COMMISSIONER K. AYERS
MOTION CARRIED 5-0-0

THERE BEING NO OBJECTION, THE COMMISSION WENT OUT OF THEIR REGULAR ORDER OF BUSINESS AND THE AGENDA WAS AMENDED TO INCLUDE A PERIOD FOR PUBLIC COMMENT

PUBLIC COMMENT

Nancy Murphy, Brenda Lane, State Representative, informed the commission that New Hampshire (NH) is number one in the nation for bladder cancer, along with breast cancer, esophageal cancer, and pediatric cancer. Murphy noted that environmental triggers are known to be related to those types of cancers.

Murphy noted that House Bill 737, specific to Merrimack, Bedford, and Litchfield, was just recently passed by the Senate, and establishes a commission of health scientists, environmental scientists, community activists, citizen activists and advocates, along with town and state governments to really determine the extent of environmental contamination by Saint Gobain, as well as the health impacts associated with that.

Murphy informed the commission of another bill that she has cosponsored that lowers the limits of arsenic from 10 to 5 and should cut NH's bladder cancer rate.

Nancy Murphy noted that in regard to her comment at the Board of Commissioners meeting on April 29, 2019, she has not yet been afforded a response from the Governor regarding a listening session or round table meeting in the town of Merrimack.

4. Board of Commissioners to discuss the Artificial Recharge Project and Mitchell Woods written update provided by Jamie Emery of Emery & Garrett Groundwater Investigations.

The Commissioners were given a copy of a written update provided by Jamie Emery of Emery & Garrett Groundwater Investigations. The commission was informed that Jamie Emery is expected to be present for the July BOC meeting.

Commissioner W. von Schoen noted that while he liked the idea of artificial recharge and could see the value in it, he has a question that has remained unanswered. Commissioner W. von Schoen asked how much contamination might be seen in the area that surface water would be fed into. He noted that until there is an understanding of what type of contamination may be in the soil or any of the layers feeding the groundwater in the area, he does not see sense in moving forward, not knowing what may be introduced to the water. Superintendent R. Miner noted that he is fairly certain that soil samples have already been taken.

Chairman D. Provencher noted that J. Emery has put a proposal for \$10,000 to do a cost estimate on the infrastructure, a pump station to pump Merrimack River water into the Artificial Recharge basins at wells 4&5.

Chairman D. Provencher noted that he would find it more reassuring to have Jamie Emery in front of the commission to answer the presented questions, including a breakdown of the \$38,500 estimated total for the preliminary pilot test.

RECESS

**MOTION BY COMMISSIONER W. VON SCHOEN THAT THE COMMISSION RECESS
UNTIL THE CONCLUSION OF THE PUBLIC HEARING
MOTION SECONDED BY COMMISSIONER T. PELLEGRINO
MOTION CARRIED
5-0-0**

The commission recessed at 7:09 pm.

RECONVENE REGULAR SESSION

The commission reconvened at 7:22 pm.

5. Board of Commissioners to review revised Schedule of Rates reflecting the 19% increase as of July 1, 2019.

Business Manager J. Lavoie informed the commission of the revisions to the Schedule of Rates, submitted as Draft #2. Revisions to the cover page include the date of the second public hearing (June 17, 2019), as well as the addition of a title to commissioners' names. An additional revision is noted on page 3 of 5, under New Water Service Entrance Charges, an unalignment was changed to reflect the correct rates. The final revision was also noted on page 3 of 5, under New Fire Sprinkler Service Entrance Charges, ¾" and 1" sizes were removed as they are only offered as a separate service.

**MOTION BY COMMISSIONER J. COMER THAT THE COMMISSION ADOPT THE
SCHEDULE OF RATES, AS PRESENTED AT THE MERRIMACK VILLAGE
DISTRICT BOARD OF COMMISSIONERS MEETING AND PUBLIC HEARING ON
JUNE 17, 2019, AS AMMENDED DRAFT #2. THIS SCHEDULE IS TO BE EFFECTIVE
JULY 1, 2019.**

**MOTION SECONDED BY COMMISSIONER T. PELLEGRINO
MOTION CARRIED 5-0-0**

**AT THIS POINT IN TIME, THE BOARD PROCEEDED WITH THEIR REGULAR ORDER
OF BUSINESS**

6. Board of Commissioners to hear an update regarding the Wire Road water main extension and private well hook ups funded by Saint Gobain.

Chairman D. Provencher referenced an email from CSSI Contractors and informed the commission that CSSI has completed the base bid water main installation on Wire Road and is awaiting testing. Tuesday (June 18, 2019) the main will be flushed and Wednesday (June 19, 2019) will be pressure and chlorination. The following week, pending everything passes, services will be installed. Jason

Drive main installation will start June 17, 2019, in hopes to be completed for testing on June 19, 2019. Per the email, Chairman D. Provencher informed the commission that the Ridgewood blasting has been put on hold to allow for catch up, but depending on how the rock breaks up may need to resume on Wednesday, June 19, 2019.

- 7. **Board of Commissioners to review the minutes from the April 29, 2019 Public Session (tabled 5/26/19), the May 20, 2019 Public Session and the May 20, 2019 Public Hearing.**

APPROVAL OF MINUTES

Board of Commissioners April 29, 2019

No amendments were offered

**MOTION BY COMMISSIONER J. COMER TO ACCEPT THE MEETING MINUTES OF THE APRIL 29, 2019 BOARD COMMISSIONERS MEETING
MOTION SECONDED BY COMMISSIONER W. VON SCHOEN
MOTION CARRIED
4-0-1**

Commissioner Pellegrino Abstained

Board of Commissioners May 20, 2019

No amendments were offered

**MOTION BY COMMISSIONER T. PELLEGRINO TO ACCEPT THE MEETING MINUTES OF THE MAY 20, 2019 BOARD COMMISSIONERS MEETING AND MAY 20, 2019 PUBLIC HEARING
MOTION SECONDED BY COMMISSIONER K. AYERS
MOTION CARRIED
3-0-2**

*Commissioner J. Comer Abstained
Commissioner W. von Schoen Abstained*

OLD BUSINESS

A. Social Media

Commissioner W. von Schoen noted his desire to see more progress with having a social media presence for the MVD. Facebook was given as an example, also used by other entities in the town of Merrimack. This would ideally be a presence that does not allow for comments but allows for patrons to reach out via messenger. Social media presence would allow for the MVD to broadcast key announcements to the public. Director Holton informed the commission she had been researching 3rd

party hosts, one came with many positive reviews from local businesses. Another option to consider was a local marketing and public relations firm. Commissioner W. von Schoen noted that he did not think third party support was needed. He informed the commission that upon reaching out, the administrators for the Department of Public Works (DPW) and the Merrimack Police Department's Facebook pages have offered assistance. One benefit of a social media presence is to quickly reach a large volume of patrons with key announcements; water ban, BOC meetings, etc.

MOTION BY COMMISSIONER W. VON SCHOEN TO ESTABLISH A FACEBOOK PRESENCE FOR THE MERRIMACK VILLAGE DISTRICT PRIOR TO THE NEXT BOARD OF COMMISSIONERS MEETING

MOTION SECONDED BY COMMISSIONER K. AYERS

MOTION CARRIED 5-0-0

B. Pennichuck Water

Superintendent R. Miner referenced the usage of Pennichuck Water, informing the commission that it is only opened during an emergency. Commissioner W. von Schoen noted that this discussion had come up due to the dollar amount spent on purchasing water, prior years, during dryer times, the purchase of water had not been as high. Commissioner W. von Schoen noted that he did not feel confident in his ability to answer why this was. Commissioner W. von Schoen stated that he would like to see the procedure drafted up and become more formalized.

C. De-icing Procedures

Chairman D. Provencher noted that he would like to come back to the issue of deicing procedures and sodium chloride levels in the wells. He questioned if it would be possible to make a list of commercial properties that are in the aquifer protection district. He would like to draft a proactive letter to properties that are not grandfathered as a reminder that certain deicing compounds should not be used, as well as a letter to those that are grandfathered to educate on the impact specific deicing compounds are having on the water. Superintendent R. Miner noted that there is a list, however it may require an update. Chairman D. Provencher noted the importance of continuously updating the list as new businesses are added to the community.

D. Public Comment Period

At this time, Chairman D. Provencher noted that he would like to entertain an earlier public comment period. Vice Chairman J. Comer noted that the agenda can be amended to include that as needed.

E. Rate Increase Explanation

Chairman D. Provencher questioned if a Frequently Asked Questions (FAQ) section should be added to either MVD's website or Facebook page as the rate increase approaches due to an expected increase in phone calls. Superintendent R. Miner noted that a post card mailing would be going out within the week. Commissioner W. von Schoen noted that he would like to see an updated Rate Fact Sheet posted on MVD's website as it provided great clarification.

NEW BUSINESS – None

SUPERINTENDENT’S REPORT

Ron Miner, Superintendent, informed the Commission that well 8 is back online after being cleaned and serviced in the prior week. Well 7 will be offline to be cleaned the week of June 17, 2019. Superintendent R. Miner noted that the 2019 Consumer Confidence Report (CCR) is complete and has been posted to MVD’s website. It was also noted that mailing had been sent to residences on Wire Road and Bryant Circle informing them that MVD water will be available to them soon, along with fee information.

The MVD office will be closed on Thursday, July 4, 2019.

The July meeting of the Board of Commissioners is scheduled for July 15, 2019.

QUESTIONS FROM THE PUBLIC – None

QUESTIONS FROM THE PRESS - None

ADJOURNMENT

**MOTION BY COMMISSIONER J. COMER TO ADJOURN
MOTION SECONDED BY COMMISSIONER T. PELLEGRINO
MOTION CARRIED 5-0-0**

The June 17, 2019 meeting of the Board of Commissioners was adjourned at 8:05 p.m.

Submitted by Amanda McKenna, Recording Secretary