



## ***IMPORTANT PUBLIC NOTICE***

***WHEREAS***, in recent weeks, New Hampshire has experienced a significant increase in COVID-19 infections and in individuals hospitalized due to COVID-19, ***MERRIMACK VILLAGE DISTRICT (MVD) is implementing the following measures to reduce the risk of exposure to both customers and staff:***

### **PAYMENTS**

Customers are ***strongly encouraged*** to make use of one of these options to pay invoices:

- **ONLINE PAYMENT** – Debit, credit and e-check payments may be made online at [www.mvdwater.org](http://www.mvdwater.org). Click “Pay Water Bill” under Quick Links on the right side of our homepage. You will need to reference your account number & jurisdiction code 3903.
- **PHONE PAYMENT** - Debit, credit and e-check payments may be made over the phone by calling (603) 424-9241, option 7. You will need to reference your account number & jurisdiction code 3903.
- **DROP BOX** – Check or money order payments may be placed in our drop box located to the left of the MVD main entrance door.
- **MAIL** – Checks or money order payments may be mailed to MVD at the address listed below.

### **OFFICE ACCESS**

For customer and staff safety, the following guidelines shall be in place until further notice:

- **SOCIAL DISTANCING** – Access is limited to **ONE** person in our vestibule. If there is someone inside when you arrive, please do **NOT** enter the building until that person has exited the building.
- **MASKS** – All persons over the age of 5 entering the MVD building (public space) shall **wear a MASK or CLOTH FACE COVERING over their noses and mouths** since our vestibule space does not allow one to maintain a physical distance of at least six feet from persons outside their own households. [Pursuant to State of NH Emergency Order 74 effective November 20, 2020.]
- **SCREENING QUESTIONS** – Please do **NOT** enter the building if you answer **YES** to any of the below questions. Kindly call the office to address your MVD business.
  1. Do I have a **fever** of 100.4 degrees Fahrenheit or have I felt feverish (chills, clammy) in the last 72 hours?
  2. Have I, or anyone residing in my household, experienced in the last 72 hours, any **flu-like symptoms**? Such symptoms may include, but are not limited to:
    - >>runny nose, nasal congestion >>muscle aches, chills or severe fatigue
    - >>sore throat, cough, or shortness of breath >>change in my sense of taste or smell
    - >>unusual headache
  3. Have I been in **close contact with a suspected or confirmed case of COVID-19** in the last 14 days, or an **individual who is experiencing flu symptoms** such as those indicated in #2, but has not been tested for COVID-19 in the last 14 days?
  4. Have I **traveled** in the 14 prior days outside of New Hampshire, Vermont, Maine, Massachusetts, Connecticut or Rhode Island?

### **NON-EMERGENCY APPOINTMENTS**

Until further notice, MVD will **NOT** be scheduling appointments for non-emergency situations.

***Thank you for your understanding & cooperation. MVD staff wish everyone good health & well-being.***