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As a courtesy, Merrimack TV is also recording the meeting to be posted on their website at a later date.**

AGENDA
Merrimack Village District – Board of Commissioners Meeting
April 15, 2024 at 5:00pm
(Conference Room entrance at the rear of the building)

All times approx.

- 5:00pm **Welcome**
Merrimack Board of Commissioners meeting April 15, 2024 at : pm
Pledge of Allegiance
Roll call of Board members and any remote participation locations
- 5:05pm **Finance/Human Resources Review** – Kristen Maher
 A. Analysis of Revenue and Expenditures
 B. Capital Reserve Balance
 C. Fund Balance discussion
- 5:20pm **Regular Session**
1. Board of Commissioners to elect Board of Commissioners Chairman, Vice Chairman and Personnel Liaison.
- 5:25pm 2. Board of Commissioners to hear update on the search for new billing and financial software.
- 5:35pm 3. Board of Commissioners to review the draft *Employee Handbook* (1st reading).
- 5:50pm 4. Board of Commissioners to review the draft *Document Retention (Archiving) & Destruction Policy #24-01-B* (1st reading).
- 6:10pm 5. Board of Commissioners to review the minutes from the March 18, 2024 regular BOC meeting and the March 26, 2024 Annual Meeting.
- 6:25pm 6. Board of Commissioners to review Action Items from previous meetings and those to be added from this meeting.
- 6:40pm 7. Old Business
- 6:45pm 8. New Business
- 6:50pm 9. Superintendent’s Report
- 7:00pm 10. Questions from the Public/Press

Next Meeting date is May 20, 2024

MOTION TO ADJOURN

Posted April 12, 2024