

**MERRIMACK VILLAGE DISTRICT
BOARD OF COMMISSIONERS
MARCH 4, 2026
MEETING MINUTES
(approved March 16, 2026)**

A regular meeting of the Board of Commissioners was conducted on Wednesday, March 4, 2026, at 6:31 p.m. at 2 Greens Pond Road, Merrimack, NH.

Donald Provencher, Chairman, presided:

Members of the Commission present: Erin Clement, Vice Chairman
 Scott Sabens, Personnel Liaison
 Dan Allen (participated electronically)
 Wolfram von Schoen

Members of the Commission Absent:
Also in Attendance: Ron Miner, Superintendent
 Jill Lavoie, Business Manager
 Kristen Maher, HR/Finance Director
 Kerianne Roman, Esq., Drummond Woodsum
 Kim Kelliher, NH Dept. of Environmental Svcs.

As Commissioner Allen was participating electronically, in accordance with the Right to Know Law, Chair Provencher requested he state, for the record; where he was, why his attendance in person was not reasonably practical, who, if anyone, was with him, and whether or not he was able to hear the proceedings.

Commissioner Allen responded he was at his residence, 16 French Court, his attendance in person was not reasonably practical given an illness, no one was with him, and he could hear the proceedings.

Those present at the meeting were able to hear Commissioner Allen. The Board was reminded all votes would be taken by Roll Call.

FINANCE/HUMAN RESOURCES REVIEW

A. Analysis of Revenue and Expenditures

As of January 31, 2026, and seven (7) months into the fiscal year, shown is revenue in the amount of \$4,994,653 (76.38% of budgeted amount) and expenses of \$3,106,358 (47.51%). Net Ordinary Income is \$1,888,295. The Fund Balance, as of January 31, 2026, is \$23,414,061.27.

Chair Provencher requested the header be repeated on each page of the report.

B. Capital Reserve Balance

No changes have occurred since the time of the last report outside of adding January's activity for interest and fees.

New items the board will discuss later in the meeting will be included in the report. The items are identified in case there are overages that could be addressed through capital such as was done with areas 3 and 4&5.

A request was made that a total be added to each of the last three columns of the Open Purchase Order Report.

During the January 26, 2026, meeting, Commissioner von Schoen asked about the lead service line inventory project (amount identified as TBD with a note stating “(Over Grant)”). He understood the District was a bit overrun by physical inspection requests being addressed by staff, and had questioned if that cost was being tracked. If substantial, we may have to consider going back to the source that mandated us to do that to see if there is the opportunity for additional compensation.

Asked if the Administration is working towards that effort, Superintendent Miner stated the information is in the work order. Business Manager Lavoie stated the need to put a value to each work order.

REGULAR SESSION

1. Board of Commissioners to review the Warrant Articles with explanations of each article and select which Commissioner will speak about the article at the Annual Meeting on March 31, 2026.

With the exception of Articles 4 and 5 (subject of the public hearings), a review and identification of the Commissioners who will address each of the articles at the Annual Meeting was conducted at the January 26, 2026, meeting. All articles are listed below as renumbering has occurred since that time.

ARTICLE 1

To choose two (2) Commissioners for a three (3) year term of office. (Written ballot vote required)

The purpose of this article is to allow you to vote for your choice of candidate for the Commissioner positions. If you would like to vote for someone whose name is not on the ballot, simply write in the candidate's name of your choice in the space provided on the ballot.

ARTICLE 2

To choose one (1) District Clerk for a three (3) year term of office. (Written ballot vote required)

The purpose of this article is to allow you to vote for your choice of candidate for the District Clerk position. If you would like to vote for someone whose name is not on the ballot, simply write in the candidate's name of your choice in the space provided on the ballot.

ARTICLE 3

To choose one (1) Moderator for a two (2) year term of office. (Written ballot vote required)

The purpose of this article is to allow you to vote for your choice of candidate for the Moderator position. If you would like to vote for someone whose name is not on the ballot, simply write in the candidate's name of your choice in the space provided on the ballot.

ARTICLE 4

Shall the Merrimack Village District (MVD) vote to raise and appropriate a sum of three million three hundred thirty-five thousand dollars (\$3,335,000) for the primary purpose of designing and constructing Phase 1 of Beebe Lane PFAS Water Main Extension Project (the "Project"). Such sum to be raised by the issuance of bonds or notes not to exceed three million three hundred thirty-five thousand dollars (\$3,335,000) in accordance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Board of Commissioners (BOC) to issue and negotiate such bonds or notes as shall be in the best interests of the MVD, and to determine the interest rate thereon and the maturity and other terms thereof; and further to authorize the District Commissioners to apply for, obtain and accept federal, state, or other aid, grants or other funds, which may be available for the Project, and use such funds to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the Drinking Water State Revolving Fund ("DWSRF") loan program, the DWSRF Emerging Contaminant loan program, and the Emerging Contaminant, Small and Disadvantaged Community ("EC-SDC") grant program, and to allow the BOC to expend such monies as become available and to authorize the BOC to take any other action or to pass any other vote relative to said purpose; and further to raise and appropriate the required sum of money for the purpose of 2027/2028 interest on said bond or notes? **(3/5 written ballot vote required)**

The purpose of this article is to extend the Merrimack Village District (MVD) Water Main to residents whose private wells have been affected by the presence of Pre-and Polyfluoroalkyl Substances (PFAS). Project funding has been acquired for phase 1 of the Beebe Lane PFAS Main Line Extension if this article should pass. Funding sources are DWSRF Loan of \$835,000 with 10% forgiveness, DWSRF Emerging Contaminant Loan \$1,000,000 with 100% forgiveness, and Emerging Contaminant, Small and Disadvantaged Community (EC-SDC) Grant of \$1,500,000 totaling \$3,335,000.

**Commissioner Allen will present the article and motion to accept
Commissioner von Schoen will second the motion**

ARTICLE 5

Shall the Merrimack Village District (MVD) vote to raise and appropriate a sum of three million nine hundred thousand dollars (\$3,900,000) for the primary purpose of designing and constructing Greatstone Drive PFAS Water Main Extension Project. Such sum to be raised by the issuance of bonds or notes not to exceed three million nine hundred thousand dollars (\$3,900,000) under, and in compliance with, the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Board of Commissioners (BOC) to issue and negotiate such bonds or notes as shall be in the best interests of the MVD; and to determine the interest rate thereon and the maturity and other terms thereof; and further to authorize the District Commissioners to apply for, obtain and accept federal, state, or other aid, grants or other funds, which may be available for the Project, and use such funds to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the Drinking Water State Revolving Fund ("DWSRF") loan program, the DWSRF Emerging Contaminant loan program, and the Emerging Contaminant, Small and Disadvantaged Community ("EC-SDC") grant program, and to allow the BOC to expend such monies as become

available and to authorize the BOC to take any other action or to pass any other vote relative to said purpose; and to raise and appropriate the required sum of money for the purpose of 2027/2028 interest on said bond or notes? **(3/5 written ballot vote required)**

The purpose of this article is to extend the Merrimack Village District (MVD) Water Main to residents whose private wells have been affected by the presence of Pre-and Polyfluoroalkyl Substances (PFAS). Project funding has been acquired for Greatstone Drive PFAS Main Line Extension if this article should pass. The funding source would be a DWSRF Loan of in the amount of \$3,900,000 with 10% forgiveness.

**Commissioner Sabens will present the article and motion to accept
Commissioner Clement will second the motion**

ARTICLE 6

To see if the Merrimack Village District will vote to raise and appropriate the sum of six million seven hundred ninety-seven thousand seven hundred sixty-two dollars (\$6,797,762) for general municipal operations for the 2026-2027 fiscal year with said sum to come from water related charges. This article does not include appropriations contained in special or individual articles addressed separately. **(Majority vote required)**

This is the operating budget warrant article. This article funds the operations of the District for the year beginning July 1, 2026 ending June 30, 2027 for all departments; Administration, Distribution, Treatment, Debt Services and Insurance/Benefits.

**Commissioner von Schoen will present the article and motion to accept
Commissioner Sabens will second the motion**

ARTICLE 7

Shall the Merrimack Village District vote to raise and appropriate the sum of one hundred fifty-one thousand three hundred twelve dollars (\$151,312) under provisions of RSA 35:1, I and II to add to the District's "System Development Capital Reserve" fund for the future system expansion and improvement of the existing system. This sum to come from the System Development revenue fund; these are the system development charges collected during the 2024-2025 budget year. **(Majority vote required)**

The MVD's Board of Commissioners adopted a System Development Charge (SDC) on August 19, 2008. This charge is applied to "new" customers and those existing customers who increase their water service demand beyond 20% of their current or prior use. The charge can best be described as a "buy-in" fee to achieve an equal equity position with the existing customers. This one-time payment will cover their share of the value of the existing infrastructure. Fire service entrances are not subject to the SDC. The "System Development Charge Use of Funds" policy (08-02-B) was approved by the BOC on 10/27/08. These funds can be used for water system expansion caused by an increase in demand for service, increase in consumption and the overall need for a supply increase necessary to meet the goals of the District.

**Commissioner Allen will present the article and motion to accept
Commissioner Clement will second the motion**

ARTICLE 8

Shall the Merrimack Village District vote to raise and appropriate the sum of eight hundred thousand dollars (\$800,000) under provisions of RSA 35:1, I and II to add to the District’s “Equipment and Facilities Capital Reserve” fund for associated costs with existing storage, transmission and production of water. This sum to come from the 2024-2025 unassigned fund balance. (Majority vote required)

The purpose of this article is to use a portion of the unassigned funds to be set aside for future use in the District’s Equipment and Facilities capital reserve fund. This allows the District to plan for future Capital needs as outlined in the District’s Capital Improvement Plan. Additionally, should an emergency arise in future years, for which there was no appropriation, the Board of Commissioners would have these funds available for such purposes. This fund was established by the March 26, 1996 annual meeting.

**Chair Clement will present the article and motion to accept
Commissioner Provencher will second the motion**

ARTICLE 9

Shall the Merrimack Village District vote to raise and appropriate the sum of two hundred thousand dollars (\$200,000) under provisions of RSA 35:1, I and II to add to the District’s “Purchase of water and/or the operations and maintenance of GAC Treatment facilities” Non-Capital Reserve fund for associated costs with purchase of and/or treatment of water. This sum to come from the 2024-2025 unassigned fund balance. (Majority vote required)

The purpose of this article is to use a portion of the unassigned funds to be set aside for future use in the District’s Purchase of water and/or the operations and maintenance of GAC Treatment facilities non capital reserve fund. Should an emergency arise in future years, for which there was no appropriation, or should there be the need for an unforeseen additional water purchase or treatment cost, for example, the Board of Commissioners would have these funds available for such purposes. This fund was established by Warrant Article 6 at the March 2021 Annual Meeting.

**Commissioner Sabens will present the article and motion to accept
Commissioner von Schoen will second the motion**

ARTICLE 10

This article is to transact any other business and close the meeting.

**Commissioner Provencher will present the article and motion to accept
Commissioner Allen will second the motion**

2. Superintendent's Report

Maintenance:

Treatment Facilities

- 7&8 GAC media is scheduled to be changed on March 10th.
- The Spent Carbon Profile forms have been updated for all the Treatment Facilities; must be done every 2 years.
- Cleaning and surging of Wells 7&8 are in the schedule for the end of March/beginning of April.
- Nick Baxter, Foreman, is regenerating the greensand media this week at Wells 7&8 ahead of the Granular Activated Carbon (GAC) change out.

Asked if the cleaning and surging would be done with permanganate, Superintendent Miner stated it would.

Leak Repair Mainline/Entrance:

Brian Hieken, Operations Manager, provided a 2025 work completed report, which included:

2025 Work Completed

- Non-Payment Disconnects - 17
- Inspect for Service Leak - 36
- New Location Meter Installs - 60
- Mark out Requests (utility) - 335
- Meter Horns provided existing service - 59
- Meter Horns New Service - 50
- Final Reads - 215
- Meter Exchanges - 330
- Valve Exercise - 264
- Valve Box Repair - 10
- Hydrant Repair Lower - 7
- Hydrant Repair Upper - 19
- Hydrant Replace - 6
- Hydrant Preventative Maintenance - 313
- Hydrant Clear Brush - 44
- Hydrant Inspections - 44 (call ins, maintenance requests)
- Hydrant Paint - 219
- Hydrant Pump - 144
- Curb Box Repairs - 24
- Curb Box Inspect – 24

Commissioner von Schoen suggested this to be the type of information that should be publicized. Business Manager Lavoie remarked the information could be included in the Annual Report.

Administrative:

Emergency Response Plan

- The NHDES deadline is March 31, 2026. The EPA deadline is June 30, 2026.
- It has been gone through and updated. What remains is submitting the plan with attachments.

Overwatch Assessment

- An assessment was conducted by Overwatch on February 5, 2026. Both Block 5 and LCS were present. A report is anticipated.

Salt Ordinance Update:

Superintendent Miner informed the Board that he went through the draft Ordinance making some edits based upon input provided at a previous meeting along with what he believed could provide some relief to sand-only restrictions (allowing for non-sodium and chloride deicers). He added Aquifer Protection Districts along with the Wellhead Protection Area based on having seen restrictions on properties outside of the Wellhead Protection Area.

The draft Ordinance has gone to legal counsel and to the Community Development Department. Robert Pricet, Director, Community Development, is looking to obtain an opinion on it as well.

A legal opinion provided was possibly amending [RSA 485-C](#).

Our legal counsel, Attorney Roman, has recommended another attorney as she represents both the District and Town. Superintendent Miner met with the attorney earlier in the day. There remains additional work to follow up on a few different areas through which this can be pursued.

Superintendent Miner remarked, having read the RSA, he thought we could possibly reclassify the Wellhead Protection Area. He spoke with the New Hampshire Department of Environmental Services (NHDES) and is waiting to hear back on that possibility. When the RSA was written it pertained more to petroleum, and it is unclear if it would have the desired teeth. If it is a viable option, the MVD could petition the NHDES Commissioner to reclassify. Another option discussed with counsel was the possibility of amending the MVD Bylaws.

The plan is still to get the draft Ordinance in front of the Salt Committee. Superintendent Miner spoke of the desire for some direction or plan of attack as to how we might get this passed.

Commissioner von Schoen spoke of the report provided by Parker Village through which experience with brine application was shared, e.g., not effective on granite steps. He suggested it may be prudent for acceptance of the Ordinance, by the town for example (liability standpoint), to keep in mind that there are certain instances where brine, as an alternative, does not work. We may suggest sand or even that salting a few steps will not have that great an impact on the overall amount of salt on a property.

Superintendent Miner stated he took the original copy and opened it up to brine (believes it was 30%) or a non-sodium chloride alternative, which is also sand, for roadways/walkways. It is not just limited to brine to open it up to other options. He believes he also included a provision to address emergencies, e.g., if there is an ice storm and there is the need to use salt.

- 3. Board of Commissioners to review the minutes from the January 26, 2026, and February 10, 2026, regular meetings.

Board of Commissioners Meeting January 26, 2026
Board of Commissioners Meeting February 10, 2026

MOTION BY COMMISSIONER VON SCHOEN TO APPROVE THE MINUTES OF THE REGULAR MEETINGS OF JANUARY 26, 2026, AND FEBRUARY 10, 2026, AS PROPOSED

MOTION SECONDED BY COMMISSIONER CLEMENT

A Viva Voce Roll Call vote was taken, which resulted as follows:

Yea: Dan Allen, Scott Sabens, Erin Clement, Wolf von Schoen, Don Provencher 5
Nay: 0

MOTION CARRIED

- 4. Board of Commissioners to review Action Items from previous meetings and those to be added from this meeting.

The Commission reviewed the Action Items. New dates were added to several of the items.

No Salt Signage

Business Manager Lavoie noted the NHDOT reduced salt signage was installed 2/2/26 along with 3 electronic signs to draw attention to the new signs.

There being no objection, the Board went out of the regular order of business to take up matters of Old Business.

5. Old Business

Business Manager Lavoie informed the Commission of hydrant only liens of which there are 30. They range from \$532.04 to \$8,675.02. In 2022, 1 lien was placed, in 2023, there were 20, and in 2024, there were 9. In 2025, 369 meters were replaced.

With regard to water quality complaints, there is the need to create a form in the new system that duplicated the old system to ensure compatibility (anticipated over the summer months).

The listing for the proposed ICE facility at 50 Milligan Parkway identified MVD as the water supplier. On February 11th, a public statement was added to the MVD website with a link to the Town website for status updates.

The Town also posted a statement on February 13, 2026, that MVD does not service that location.

RECESS OF REGULAR SESSION BUSINESS FOR PUBLIC HEARINGS

**MOTION BY COMMISSIONER CLEMENT THAT THE BOARD RECESS ITS
REGULAR SESSION UNTIL THE CONCLUSION OF THE PUBLIC HEARINGS ON THE
GREATSTONE MAINLINE EXTENSION PROJECT AND THE BEEBE LANE
MAINLINE EXTENSION PROJECT
MOTION SECONDED BY COMMISSIONER VON SCHOEN**

A Viva Voce Roll Call vote was taken, which resulted as follows:

Yea: Dan Allen, Scott Sabens, Erin Clement, Wolf von Schoen, Don Provencher

5

Nay:

0

MOTION CARRIED

The Board recessed its regular session business for the public hearings at 7:03 p.m.

**MOTION BY COMMISSIONER CLEMENT TO RECONVENE THE REGULAR
MEETING OF THE MERRIMACK VILLAGE DISTRICT BOARD OF COMMISSIONERS
MOTION SECONDED BY COMMISSIONER VON SCHOEN**

A Viva Voce Roll Call vote was taken, which resulted as follows:

Yea: Dan Allen, Scott Sabens, Erin Clement, Wolf von Schoen, Don Provencher

5

Nay:

0

MOTION CARRIED

The Board reconvened its regular session business at 7:07 p.m.

Commissioner von Schoen spoke of a desire to be clear that although the proposed water main extension projects identify funding sources that would not result in an increase in rates, the projects are in fact expenditures. Were the anticipated settlement funds instead applied towards existing debt/loans; the result would have a more positive impact on the rates.

Attorney Roman recommended the Board be prepared to provide an explanation during the Annual Meeting.

Chair Provencher suggested the likelihood the question would be posed of the total amount that is grant and loan forgiveness versus funds being borrowed.

Attorney Roman suggested either she or the Finance Director could speak to that.

She recommended amending the language describing the purpose to indicate “anticipated” 10% Forgiveness and anticipated 100% forgiveness. It is her understanding NHDES has never not come through with the forgiveness, but until it happens, we cannot provide assurances.

Chair Provencher questioned, were something pulled away from the settlement and these articles already approved, what recourse would the District have?

Business Manager Lavoie noted the District is in receipt of a letter confirming the \$4,494,530 settlement amount.

Attorney Roman commented if the article(s) passes at the Annual Meeting, and issues arise following that which prevent the District from accomplishing the task, it is acceptable. If the articles are presented as if we receive these funds this is how we are going to use them, you have to use them that way, but if there is a situation where the funds are not realized and these projects are contingent on receipt of those funds, we can work with NHDES, etc. Legally you are not required to let bonds for \$3.9 million if the anticipated funds are not realized.

Kim Kelliher, Drinking Water Infrastructure Funding Manager, NHDES, stated, if the Warrant Article(s) passes, there is no requirement for the District to apply for funding if deciding not to move forward, but there is a requirement that a final application be submitted by May 1st. Ms. Kelliher noted that the same funding levels will not be available going into 2027. Now is definitely the time to take the offer.

Ms. Kelliher remarked NHDES recommends not having the exact level of forgiveness available just in case there are changes. As of this time, the Emerging Contaminant funding is 100% forgiveness. That doesn't change. She does not believe the 10% would change either. She agreed with the recommendation of amending the language to include “anticipated”.

Chair Provencher asked if the first loan payment amount would be required to be identified in the Article. Attorney Roman responded she and the Business Manager questioned the Department of Revenue Administration, which has indicated the language provided is what is preferred.

Noted was that Beebe Lane is not actually within this proposed Beebe Lane extension. Business Manager Lavoie noted Beebe Lane to be the umbrella of the entirety of the multi-phased project. The suggestion was made to include the word “area” following “Beebe Lane” to avoid confusion.

The consensus of the Board was that the article includes the word “area” following “Beebe Lane” and “anticipated” following “10%” and “100%”.

The Article was read into the record as follows:

ARTICLE 4

Shall the Merrimack Village District (MVD) vote to raise and appropriate a sum of three million three hundred thirty-five thousand dollars (\$3,335,000) for the primary purpose of designing and constructing Phase 1 of Beebe Lane area PFAS Water Main Extension Project (the “Project”). Such sum to be raised by the issuance of bonds or notes not to exceed three million three hundred thirty-five thousand dollars (\$3,335,000) in accordance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Board of Commissioners (BOC) to issue and negotiate such bonds or notes as shall be in the best interests of the MVD, and to determine the interest rate thereon and the maturity and other terms thereof; and further to authorize the District Commissioners to apply for, obtain and accept federal, state, or other aid, grants or other funds, which may be available for the Project, and use such funds to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the Drinking Water State Revolving Fund (“DWSRF”) loan program, the DWSRF Emerging Contaminant loan program, and the Emerging Contaminant, Small and Disadvantaged Community (“EC-SDC”) grant program, and to allow the BOC to expend such monies as become available and to authorize the BOC to take any other action or to pass any other vote relative to said purpose; and further to raise and appropriate the required sum of money for the purpose of 2027/2028 interest on said bond or notes? (3/5 written ballot vote required)

The purpose of this article is to extend the Merrimack Village District (MVD) Water Main to residents whose private wells have been affected by the presence of Pre-and Polyfluoroalkyl Substances (PFAS). Project funding has been acquired for phase 1 of the Beebe Lane area PFAS Main Line Extension if this article should pass. Funding sources are DWSRF Loan of \$835,000 with 10% anticipated forgiveness, DWSRF Emerging Contaminant Loan \$1,000,000 with 100% anticipated forgiveness, and Emerging Contaminant, Small and Disadvantaged Community (EC-SDC) Grant of \$1,500,000 totaling \$3,335,000.

**MOTION BY COMMISSIONER CLEMENT TO MOVE ARTICLE 4 TO THE WARRANT
MOTION SECONDED BY COMMISSIONER SABENS**

A Viva Voce Roll Call vote was taken, which resulted as follows:

Yea: Dan Allen, Scott Sabens, Erin Clement, Wolf von Schoen, Don Provencher

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Nay:

0

MOTION CARRIED

The Article was read into the record as follows:

ARTICLE 5

Shall the Merrimack Village District (MVD) vote to raise and appropriate a sum of three million nine hundred thousand dollars (\$3,900,000) for the primary purpose of designing and constructing Greatstone Drive PFAS Water Main Extension Project. Such sum to be raised by the issuance of bonds or notes not to exceed three million nine hundred thousand dollars (\$3,900,000) under, and in compliance with, the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the

Board of Commissioners (BOC) to issue and negotiate such bonds or notes as shall be in the best interests of the MVD; and to determine the interest rate thereon and the maturity and other terms thereof; and further to authorize the District Commissioners to apply for, obtain and accept federal, state, or other aid, grants or other funds, which may be available for the Project, and use such funds to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the Drinking Water State Revolving Fund (“DWSRF”) loan program, the DWSRF Emerging Contaminant loan program, and the Emerging Contaminant, Small and Disadvantaged Community (“EC-SDC”) grant program, and to allow the BOC to expend such monies as become available and to authorize the BOC to take any other action or to pass any other vote relative to said purpose; and to raise and appropriate the required sum of money for the purpose of 2027/2028 interest on said bond or notes? **(3/5 written ballot vote required)**

The purpose of this article is to extend the Merrimack Village District (MVD) Water Main to residents whose private wells have been affected by the presence of Pre-and Polyfluoroalkyl Substances (PFAS). Project funding has been acquired for Greatstone Drive PFAS Main Line Extension if this article should pass. The funding source would be a DWSRF Loan in the amount of \$3,900,000 with 10% anticipated forgiveness.

**MOTION BY COMMISSIONER CLEMENT TO AMEND BY INSERTING “AREA” FOLLOWING “GREATSTONE DRIVE’ AND MOVE ARTICLE 5 TO THE WARRANT, AS AMENDED
MOTION SECONDED BY COMMISSIONER SABENS**

A Viva Voce Roll Call vote was taken, which resulted as follows:

Yea: Dan Allen, Scott Sabens, Erin Clement, Wolf von Schoen, Don Provencher

5

Nay:

0

MOTION CARRIED

Attorney Roman commented on the language in Article 5 that states “and to raise and appropriate the required sum of money for the purpose of 2027/2028 interest on said bond or notes?”. The DRA approved it; however, she continues to question it (2027/2028 fiscal year). The DRA will be asked once more. If needed, the language can be amended at the Annual Meeting.

5. Old Business (continued)

Commissioner von Schoen spoke of having noticed on the PFAS reports and the GAC media status summary that there continues to be a J value identified. It does not state what the J value is.

Business Manager Lavoie stated the instruments have guaranteed reporting limits (per trillion). If they have a value that shows up lower than that they just put justified; that they did get the recorded level it is just below their reporting limits.

Commissioner von Schoen stated his belief it should be identified as a footnote as it is a public document, and the explanation should be provided.

Chair Provencher noted, at the January 26, 2026, meeting, he requested Underwood include trend lines in the raw water PFAS graphs it produces. He asked for a trend line to be done on PFOA. Superintendent Miner stated the Administration did reach out to Underwood. He asked for and received clarification the information is desired on PFOA alone.

6. New Business

Chair Provencher noted Commissioner von Schoen attended a training session conducted by the New Hampshire Municipal Association on the Right-to-Know Law. Following that, he produced a summary document that was provided to the Chair and subsequently to the Superintendent who forwarded it to legal counsel for review.

Attorney Roman stated she is in the process of reviewing the document. She asked if the desire of the Board is to adopt the language as part of the Rules of Procedure as opposed to a separate document (her preference).

Commissioner von Schoen stated he reviewed [RSA 91-A](#), and did not find it to match what the New Hampshire Municipal Association stated. He wished to have clear language documented and reviewed. He suggested it be adopted as a policy.

Chair Provencher commented on the maps for the water main extension areas noting, in the past, maps have included values of PFOAs in wells, etc. He questioned the amount of work that would be involved in gathering and including that information on the maps.

Relatively 1/3 of the customers responded to the hangers left on their doors. Chair Provencher asked if there are other means of public communication being considered.

Business Manager Lavoie stated an email blast will go out to all known email addresses notifying of the date, time, and location of the Annual Meeting. Notices will be placed on the doors of those in the affected areas that a public meeting will be scheduled prior to the start of construction.

Asked about the wells involved which primarily serve water to the Greatstone Drive and Beebe Lane areas, Chair Provencher commented probably preferentially it would be Wells 2 & 9. All of the water in the upper pressure one runs through the Turkey Hill Booster Station. It would be whichever wells are closer to that that would most likely feed most of the water there. It is kind of a blend. He noted there were maps that show that.

Commissioner von Schoen spoke of the distribution PFAS results noting we are starting to more frequently see short chains, after a long non-detect period. This makes sense because the LAG vessels are contaminated sooner than they had been (because of breakthrough) when everything was fresh.

Chair Provencher commented, since that time, we have been on a six-month media replacement as opposed to the previous 8-month replacement cycle.

Commissioner von Schoen asked if the District has ever correlated these results with that, and if they match. For example, on 10-23-25, Turkey Hill Road was at 4 PPT for PFBA and 1.46 for

PFPEA. If we were to correlate that with the breakthrough levels of those same compounds from the appropriate well, would that match?

If we do see that correlation; Hutchinson Road for example we know it will be fed out of wells 2 & 9, broke through short chains last fall, it makes sense right now. Next week we will be replacing it. If we do the next sampling in the distribution system he would like to see that column being non-detect for primarily those distribution system test sampling points. He would like to see that correlation.

Noted was that PFOA (.679) is listed under Hutchinson. Commissioner von Schoen questioned why that is. That relates back to the discussion of J value.

Vice Chair Clement questioned if the J values that are now just popping up are because the testing equipment has gotten better; however, it is not good enough yet that it is certified down to these lower levels that we have not seen before. She thinks that is probably the reason behind it.

Chair Provencher commented he is hoping it is not related to the reactivation of the GAC media and questioned if after so many times it is not as effective as it once was.

Asked, Superintendent Miner stated the next sampling to be in the coming weeks. It takes two weeks for the lab report to come back.

7. Questions from the Public/Press

No members of the press or public were in attendance at the meeting location or viewing the livestream.

ADJOURNMENT

MOTION BY COMMISSIONER CLEMENT TO ADJOURN MOTION SECONDED BY COMMISSIONER VON SCHOEN

A Viva Voce Roll Call vote was taken, which resulted as follows:

Yea: Dan Allen, Scott Sabens, Erin Clement, Wolf von Schoen, Don Provencher

5

Nay:

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MOTION CARRIED

The March 4, 2026, meeting of the Board of Commissioners was adjourned at 7:48 p.m.

Submitted by: Dawn MacMillan, Recording Secretary